

# CASLPA Continuing Education Program

- Continuing education equivalents (CEEs) will be counted over a set three-year period.
- The deadline for CEE submission is January 31st.
- CEEs can be recorded online at [www.caslpamembership.ca](http://www.caslpamembership.ca).
- This form is available on the CASLPA website: [www.caslpa.ca/english/certification/report.asp](http://www.caslpa.ca/english/certification/report.asp).
- A total of 45 CEEs over three years is the minimum required to maintain certification.
- Of the 45 CEEs, a maximum of 15 may be in related topics relevant to S-LP/AUD.
- All 45 CEEs may be in Speech-Language Pathology and/or Audiology.
- There are no limits on the number of CEEs that can be counted in some areas.
- For categories with maximums, please record CEEs earned or the maximum, whichever is less.
- Please do NOT submit proof of attendance with this form. You should maintain records in case of audit by CASLPA. If proof is unavailable when requested, the activity will be disallowed.



*Your cycle and your rotation are determined by your first reporting year.*

CEE ROTATION SYSTEM			
	CYCLE A	CYCLE B	CYCLE C
ROTATION #04	2004-2005-2006	2005-2006-2007	2006-2007-2008
ROTATION #05	2007-2008-2009	2008-2009-2010	2009-2010-2011
ROTATION #06	2010-2011-2012	2011-2012-2013	2012-2013-2014
<b>(and so on ...)</b>			

## CE Activity Codes

### 1. SPECIFIC Education activities specific to SLP/AUD

- A Conferences, conventions, workshops, lectures, rounds, seminars, teleconferences / telerounds in SLP/AUD** No maximum  
*Each hour of attendance for education content (e.g., not a business meeting) will equal 1 CEE. Teleconferences and telerounds must be arranged by a professional association, agency or university.*
- B University/college course in SLP/AUD** No maximum  
*Each course given or taken for audit or credit, will count for 15 CEEs.*
- C Study/interest group in SLP/AUD** Maximum 5 CEEs per year  
*A study/interest group has an educational component, meets regularly, and its ultimate goal is better service for the client. Meeting dates must be submitted. One meeting of a study/interest group or one hour electronic-interest group equals 1 CEE.*
- D Self-study in SLP/AUD** Maximum 5 CEEs per year  
*Self-study is a self-initiated program of education that may be multi-media and is not designated for course work. The list of articles or books studied, tapes viewed / audited and site / peer / manufacturers' visits should be maintained. One hour of study equals 1 CEE.*
- E Supervision/Mentoring in SLP/AUD** Maximum 12 CEEs per year  
*University or college student supervision in SLP or AUD. One hour of supervision equals 1 CEE to a maximum of 8 per year for one student and an additional 4 CEEs/yr for a second or more students in the same year.*
- F Professional publications in SLP/AUD** Maximum 8 CEEs per year  
*CEEs are available for all authors in the initial publication of an SLP/AUD article in a professional publication. This does not include newsletters. One published article or one review equals 4 CEEs.*
- G Presentations given in SLP/AUD (for the first time only)** Maximum 8 CEEs per year  
*A presentation in SLP/AUD given at a conference, convention, workshop, seminar or lecture, for the first time ONLY equals 4 CEEs.*
- H Special projects in SLP/AUD** Maximum 10 CEEs per year  
*Special projects (e.g., research, writing a book, ASHA program / course, individualized CE plan) must have proof of completion and expand knowledge relevant to clinical practice. Each project will receive 10 CEEs in the year in which it was completed.*

### 2. RELATED Education activities in related topics relevant to SLP/AUD

**(MAX. 15 CEEs PER THREE-YEAR PERIOD)**

- I Conferences, conventions, seminars, lectures, rounds, workshops, teleconferences, on a related topic.** Maximum 15 CEEs per three-year period  
*Each hour of attendance for education content (e.g., not a business meeting) will equal 1 CEE. Teleconferences must be arranged by a professional association, agency or university. Related topic areas may include: Psychology, Education, Neurology, Stress management, Supervision, Counseling, Linguistics, Computers, Business management.*
- J University/College courses on a related topic relevant to SLP/AUD** 15 CEEs in the year in which it is completed  
*A single course, taken for audit or credit, will fulfill the maximum number of CEEs in Related for a three-year period.*
- K Presentations in related topics relevant to SLP/AUD** Maximum 8 CEEs per year  
*A presentation on a related topic by any author at a conference, convention, workshop, seminar or lecture, for the first time, equals 4 CEEs.*
- L Special projects in related area relevant to SLP/AUD** Maximum 10 CEEs per year  
*Special projects (e.g., research, writing a book, ASHA program/course, individualized CE plan) must have proof of completion and demonstrate relevancy to clinical practice. Each project will receive 10 CEEs in the year in which it was completed.*
- M Committee Work for SLP/AUD** Maximum 5 CEEs per year  
*Voluntary participation on CASLPA, provincial or regulatory boards, committees or projects regarding the professions, that are non-social in nature, for the purpose of improving the quality of speech-language pathology or audiology services in Canada.*